



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group				
Name of organisation	Chippenham Sports Club			
Contact name				
Contact address				
Contact number	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 33%;"></td> <td style="border: none; width: 33%;"></td> <td style="border: none; width: 33%;"></td> </tr> </table>			
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify We are also a Community Amateur Sports Club (CASC)			
2. Your project				
Project Title/Name	Chippenham Air Dome Welfare Facilities			
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project aims to provide and install adequate washroom facilities (permanent portaloos facilities) for the users of the Airdome and existing Astroturf pitch. There are no current washroom facilities at the Airdome site and these can only be accessed at the main sports club building if this is open. The provision of washroom facilities will ensure the welfare of existing and new users. The washroom facilities has been well researched and agreed that the Airdome would benefit from permanent portaloos type facilities, but they would be connected to the mains (so have lighting and running water) and be vandal proof.			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham			
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>			
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>			

Where will your project take place?	Chippenham Air Dome
When will your project take place?	September – October 2011
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	The initial need was raised by Chippenham Netball club with regards providing washroom facilities for their members at training sessions. The club were aware that there would be a need for welfare facilities in the future. The original construction of the Airdome did provide the foundations for this in the future, but could not be afforded at that time. However this lack of facilities has now been raised as a barrier to participation for certain groups, especially during the daytime when the main clubhouse is not open. The issue, however initially raised has been supported by numerous users through comments back to the committee and Airdome manager. The new facilities will benefit the local community by Chippenham Sports Club being able to offer a fully functional facility that offers all the basic requirements for users.
How many people will benefit from your project?	The Airdome currently attracts over 26,000 users per annum which will benefit from the additional facilities, however potentially more will benefit as usage continues to grow
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	Links to reducing Crime and Community Safety, Housing and Built Environment and Culture and Leisure by providing access to more facilities for children and young adults Pg 15, 3.2 Pg 26, 7.1 Pg 29/30, 8.1/8.5
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. The project does need to be completed urgently due to the nature of the works. Chippenham Sports Club feels we cannot continue to offer a facility that does not cater fully for our users. From the nature of the washroom facilities being requested there is no official quote, the price is based on the model of portaloos we require. The full information on this can be found at http://www.toiletsforsale.com/steel-toilet-cabins.htm The Airdome caters for a variety of sports, on a regular basis which include netball, basketball, cricket, badminton, football, tennis, running (Junior Harriers), circuit training and martial arts. The Airdome has enabled Chippenham Netball Club and Chippenham Harriers to run youth programmes for the first time with both clubs now having over 80 junior members. The facility has also played host to a series of netball tournaments; has brought the MCC's SW Area Cricket Camp to the Sports Club for the second successive year on the grounds that it provides a fall back venue if the weather is bad; has enabled various neighbouring rugby and football clubs (junior and senior) to train during the severe spells of the last two winters; and has similarly provided another indoor venue for Sheldon School.	

3. Management

How many people are involved in the management of your group/organisation? **14**

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project is to raise finance to purchase and install the washroom facilities; there will be no further costs except utility and cleaning which will be funded through the Airdome and Chippenham Sports club via the hiring charges.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The project will make a huge difference to the users of the Airdome that currently have no access to washroom facilities which will mean their welfare needs are met. There will be no formal collection of evidence however it is anticipated with the inclusion of welfare facilities that bookings at the facility will increase.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Borough Lands

£2,000

£2,000

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010	Month: Dec	Year: 2010
A - Total income:	£95,486	
B - Minus total expenditure:	£120,492	
Surplus/deficit for year: (A minus B)	£-25,006	
Free reserves currently held:	£0	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Purchase of the Portaloo facilities	£2,950	Own fundraising/reserves	C	£387
Plumbing and installation of the Portaloo facilities	£437			£
		Parish/town council		£
				£
		Trusts/foundations		£
				£
		In kind		£
				£
		Other		£
		Borough Lands	C	£2,000
				£
Total Project Expenditure	£3387	Total Project Income		£2387

Total project income B	£2,387
Total project expenditure A	£3,387
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the title name of the organisations' bank account e.g. current	Chippenham Sports Club

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)